**Annex 2: Research Pre - proposal template - Cover page**

**Pre-proposal Template (maximum three pages)**

**(Project Title)**

**Principal Investigators**

|  |  |  |
| --- | --- | --- |
| **Name and email** | **Rank** | **Faculty** |
|  |  |  |
|  |  |  |
|  |  |  |

**Industrial/NGO partner (if existing)**

|  |  |  |
| --- | --- | --- |
| **Organization** | **Representative**  **Name, title and position** | **Type of support** |
|  |  |  |
|  |  |  |

**Items of the pre-proposal Phase 1 (should be within three pages Max.)**

1. **Abstract** (not to exceed 300 words).
2. **Objectives:** List the specific aims and objectives of the project.
3. **Introduction/Background**, include brief review of related research, past/current.
4. **Approach**, how each specific aim will be achieved.
5. **Brief Work Plan:** indicate the work packages with duration and plan of action of each of them.
6. **Available Facilities to support the project:**
7. **Sustainability**, Explain how this project can be sustained.
8. **Budget:** Indicate overall budget estimate and main categories (Salaries, equipment, consumables etc..)
9. **Time commitment and role of different team members:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | **Project Number** |
|  | | | | | | **Project Title** |
| **Project Evaluation Sheet** | | | | | | |
| **100%** | **80%** | **60%** | **40%** | **20%** |  | |
|  |  |  |  |  | How recent is the project topic? | |
|  |  |  |  |  | Extent to which project adds scientific knowledge. | |
|  |  |  |  |  | Applicant’s success in presenting his project in an integrated, sound and clear manner. | |
|  |  |  |  |  | Importance of the technical information contained in the project. | |
|  |  |  |  |  | Extent to which the project is free from scientific errors | |
|  |  |  |  |  | Does the project topic attract a wide base of those interested in the field of specialization? | |
|  |  |  |  |  | Do the results of the research fulfill the purpose for which it was written? | |

* Total estimate of the project depends on the percentages given in the above-mentioned items, as illustrated in the following example:

**= 51.40**

|  |  |
| --- | --- |
| **Evaluation\*\*** | |
| |  | | --- | |  |   **%** | **Project General Assessment**  **(% mark should be placed inside square)** |
| **Yes** | **No** |

**\*\*Project is accepted if it gets a score of a minimum of 75%.**

**...../..../....** Date:

| **بيانات المحكم** | |  | | *Reviewer Data* | | |
| --- | --- | --- | --- | --- | --- | --- |
| الاسم (عربي) | ………………………………… | | ………………………………… | | | Name (English) |
| الهــاتف (منزل) Telephone No. (Home) | ………… | الهـاتف (عمل)  Telephone No. (Office) | ………… | المحمول  (Mobile) | **…………** | |
| فاكس  (Fax) | ………… | البريد الالكتروني  (E-mail) | …………………………………… | | | |
| جهة العمل  (Affiliation) | …………  ………… | الكلية  (College) | ………… | القسم  (Department) | **…………** | |

|  |  |  |  |
| --- | --- | --- | --- |
| توقيع المقيم  (Reviewer’s: Signature) |  | التاريخ  (Date) | **…………** |

|  |  |
| --- | --- |
| **ملاحظات:**   1. يجب أن يكون هذا التقرير شاملاً ومفصلاً ومطبوعاً. 2. نرحب بأي تعليقات أو اقتراحات أو انتقادات إضافية لها علاقة بموضوع المشروع . 3. يمكن إرسال النموذج الى البريد الاليكترونى: | **Remarks:**   1. This report should be comprehensive, detailed and typewritten. 2. Additional relevant comments, suggestions or criticism would be appreciated. 3. For your convenience, you may fill and submit this form electronically to the email: |